

**CAREY THEOLOGICAL COLLEGE**  
**Master of Divinity**  
**SPIR 501 Spiritual Formation II: The Outward Journey**

Instructor: Tim Dickau  
tim@gcbchurch.ca  
January 9-March 17, 2017  
Onsite dates: January 23-26, 2017  
8:30 a.m. – 4:30 p.m.  
3 graduate credits  
135 hours

### **Course Description**

'Relationality' is at the heart of God and thus the heart of Christian spirituality. We cannot make the spiritual journey in isolation; we cannot become spiritually mature without others. This course will consider the experience of Christian community within which and through which we live out this shared spiritual life. A communal spirituality demands that we be full participants in a more vibrant, shared expression of Jesus' incarnational presence, giving flesh to God's compassionate love of humanity and all creation.

The Outward Journey is about our place and participation in such an expressive community, a community entrusted with the challenge of embodying the values and vision of God's kingdom in the way of Jesus. The Spirit of God invites us to be an attentive and responsive presence as we listen for and respond to that "still small voice" guiding our journey together. This course will explore topics such as attentive leadership, companions for the journey, discernment, transformational communities, and Christian spirituality and creation care.

### **Learning Outcomes**

After completing this course, you will be able to:

1. Determine and apply a biblical base for the value and experience of the Christian life as an outward movement of the Spirit
2. Recognize and monitor attentive and responsive leading, particularly involving the practices of self-care and discernment within the relational intersections of God, self, and community
3. Illustrate and evaluate the attitudes and beliefs befitting a transformational community responding to the dynamic presence and purposes of the Spirit of God
4. Construct experiences with others who share the faith journey, emphasizing stewardship of the earth and the public life of the Church.

### **Required Reading**

Dickau, Tim. (2010). *Plunging into the Kingdom Way: Practicing the shared strokes of community, hospitality, justice and confession*. Eugene, OR: Cascade Books.

Kostamo, Leah, (2013). *Planted: A story of creation, calling and community*.

Eugene, OR: Cascade Books.

Nouwen, Henri J.M., (1978). *Reaching Out: The three movements of the spiritual life*. Garden City, NJ: Doubleday.

Vanier, Jean, (2005). *Befriending the Stranger*. Toronto: Novalis.

Wilson, Jonathan R., (2013). *God's Good World*. Grand Rapids, MI: Baker.

Wright, N.T. (2008), *Surprised by Hope: Rethinking heaven, the Resurrection and the Mission of the Church*. New York, Harper Collins (pp. 189-290).

## Course Requirements

### Class Intensive Schedule (January 23-26, 2017)

**Prior to Class Intensive**, students are required to read the following text:

Nouwen, Henri J.M., (1989). *In the Name of Jesus: Reflections on Christian Leadership*. New York: Crossroad Publications.

#### **Day 1: *Forming community in age of liquid love***

- The Call to form a people of the kingdom
- Some Spiritual Disciplines for the Outward Journey

#### **Day 2: *Forming communities of hospitality and justice***

- Moving from isolation to community to radical hospitality
- Moving from charity to friendship to seeking justice for the least
- Participating in God's transforming work among individuals, communities and society

#### **Day 3: *Leading Attentively to God and People***

- Empowering Others
- Pursuing Good Processes
- Practices that sustain you the leader and build for the kingdom

#### **Day 4: *Living towards Renewed Creation***

- Participating in the renewal of all creation
- Theological Vision

## Course Outline

### Course Assignments: Overview

Following the Class Intensive, students will be engaged in a period of self-directed learning involving experience, reflection and response:

1. **Reading, Reflection and Writing:** Students will complete three (3) written papers:
  - “Forming Communities of Hospitality and Justice” (5 pages or 1250 words)
  - “Living Towards Renewed Creation” (4 pages or 1000 words)
  - “Leading Attentively to God and People” (4 pages or 1000 words)

Further descriptions of these papers appear on page 3 of this syllabus. Each of these papers will be submitted via *Connect*.

2. **Public Life of the Church:** Students will spend two hours per week for four weeks in a self-chosen volunteer ministry/service within their wider community. A summary reflection (3 pages or 750 words) will be submitted via *Connect*.

### Course Assignments: Details

#### 1. Reading, Reflection and Writing

Students will be required to complete three (3) written papers over the course of the academic term. These papers should demonstrate:

- Solid comprehension of the topic from sessions, experiences, and required and supplemental reading
- Adequate integration of specific thought and practical application within your current context
- Personal expressions of original thoughts, discoveries, challenges or even prayers born of your time with the particular topic

Reminder for all written papers:

- Normal endnotes or footnotes should be included, along with a full bibliography of sources
- Information related to paper format is available on Carey web-site: “academic resources.”
- All papers will be submitted via *Connect*

#### Paper #1: “Forming Communities of Hospitality and Justice”

**Due Date:** February 3, 2017

**This paper will be five (5) written pages** (1250 words)

**Minimum Reading:** 520 pages, including...

**Required Texts:** 291 pages

**Supplemental Reading:** 229 pages (related to “selected community”)

**Required Texts: Paper #1**

Wright, N.T. (2008), *Surprised by Hope: Rethinking heaven, the Resurrection and the Mission of the Church*. New York, Harper Collins (pp. 189-290).  
Dickau, Tim. (2010). *Plunging into the Kingdom Way: Practicing the shared strokes of community, hospitality, justice and confession*. Eugene, OR: Cascade Books.

**Paper Focus:** Based upon an introduction during the Class Intensive, each student will explore a “community” of their own choice (e.g., L’Arche, A’Rocha, particular church). After adequate reading/research on the selected community, this summary reflection paper should pay particular attention to:

- A community profile, including such topics as significant history, stated and shared values, any stated or implied “community rule,” characteristic expressions in the wider world (*i.e.*, *charism*)
- How is this community pursuing or failing to pursue the vision of God’s kingdom, including practices of hospitality and justice?
- What about this community impacts your own desires, understanding or practices of community?
- What, if anything, might be transferrable into your current community context?

#### **Paper #2: “Living towards Renewed Creation”**

**Due Date:** February 17, 2017

**This paper will be four (4) written pages** (1000 words)

**Minimum Reading:** 400 pages, including...

**Required Texts:** 212 pages

**Supplemental Reading:** 188 pages (suggestions on syllabus pages 7)

#### **Required Texts: Paper #2**

Kostamo, Leah, (2013). *Planted: A story of creation, calling and community*. Eugene, OR: Cascade Books.

Wilson, Jonathan R., (2013). *God’s Good World* (note: please read the **Introduction and Part 1 only**). Grand Rapids, MI: Baker.

Note: This resource is also available as an audio, *Missing creation in the Church*, (Grenz Lectures, 2007). Vancouver: Regent Library.

#### **Paper #3: “Leading Attentively to God and People”**

**Due Date:** March 3, 2017

**This paper will be four (4) written pages** (1000 words)

**Minimum Reading:** 500 pages, including...

**Required Texts:** 337 pages

**Supplemental Reading:** 163 pages (suggestions on syllabus pages 6-7)

#### **Required Texts: Paper #3**

Nouwen, Henri J.M., (1978). *Reaching Out: The three movements of the spiritual life*. Garden City, NJ: Doubleday.  
Vanier, Jean, (2005). *Befriending the Stranger*. Toronto: Novalis.

## 2. Public Life of the Church

All participants will be required to become involved in a self-selected volunteer experience related to the public life of the Church. This experience can take place with an organization of their choice apart from their current church/ministry responsibilities. The volunteer experience will require 2 hours per week over a 4 week period. Participants are free to set the 4-week project to fit their personal schedules but it is recommended that the weeks be consecutive in order to maintain the intentionality of the experience and consistency of reflection.

Potential volunteer options will be discussed during the intensive but participants are free to propose options relevant to their focus and interest (i.e., A Rocha, local environmental organizations, initiatives related to homelessness and poverty, services for persons with dementia). **Before beginning this volunteer experience, a proposal must be submitted to and approved by the professor.** Proposals may be made in personal consultation with the professor during the intensive or via email (jkiemele@selahcenter.org) **no later than March 17, 2017.** Proposals may be submitted in point form, addressing the following:

- Your personal interest in the chosen option
- What you hope to offer the experience
- What you hope to gain from the experience
- How you see this work relating to the public life of the church
- Potential dates (4 weeks) of this experience

Wherever possible, participants are encouraged to invite one or more persons to join this experience thereby providing a more 'communal' input to the final reflection.

Students will submit a written reflection of 3 pages (750 words), covering:

- (1) What you actually offered in this context (reflecting on the original assumptions plus any additional "surprises" that were experienced);
- (2) What you personally gained from the experience;
- (3) The impact this experience made on your understanding of this work in relation to the public life of the church.

If others were involved in the experience, please feel free to include their input or feedback in the reflection paper.

## Time Investment

ASSIGNMENT	REQUIREMENT	HOURS
<b>Intensive Hours</b>	4 Days X 7	28
<b>Reading</b>	1,420 pages	67
<b>Written Papers</b>	3 papers totaling 13 pages	26
<b>Volunteer Experience</b>	4 weeks X 2 field hours per week	8
<b>Volunteer Reflection Paper</b>	3 pages	6
<b>TOTAL HOURS</b>		135

## Evaluation

Reading/Written Papers Paper 1 - 25% Paper 2 - 25% Paper 3 - 25%	75%
Volunteer Experience: Public Life of the Church (experience and paper)	15%
Class Intensive	10%
<b>TOTAL</b>	<b>100%</b>

## Calendar of Assignment Due Dates

DATE	ASSIGNMENT
<b>January 23-26</b>	Class Intensive (Carey Centre)
<b>February 3</b>	Final date to approve your <i>Volunteer Experience Proposal</i>
<b>February 3</b>	Paper #1: <i>Forming Communities of Hospitality and Justice</i>
<b>February 17</b>	Paper #2: "Living Towards Renewed Creation"
<b>March 3</b>	Paper# 3: <i>Leading Attentively to God and People</i>
<b>March 17</b>	Paper: <i>Volunteer Experience Reflection</i>

**NOTE:** the above calendar does not include the dates of your "Public Life of the Church" experience (4 weeks). These dates should be included in your experience proposal.

## Supplemental Reading Lists

### Paper #1: Forming Communities of Hospitality and Justice

#### Bibliography

- Anderson, David. *Multicultural Ministry: Finding your Church's Unique Rhythm*. Grand Rapids, Michigan: Zondervan Press, 2004.
- Allen, Diogenes. *Christian Belief in a Postmodern World: The Full Conviction of Belief*. Louisville, Kentucky: Westminster, John Knox Press, 1989
- Bakke, Ray. *The Urban Christian*. Downers Grove: InterVarsity Press, 1987.
- Bass, Dorothy and Dykstra, Craig. "A Theological Understanding of Christian Practices." In *Practicing Theology: Beliefs and Practices in Christian Life*. Edited by Dorothy Bass and Miroslav Volf. Grand Rapids, Michigan: Eerdmans, 2002.
- Bass, Dorothy and Volf, Miroslav. editors. *Practicing Theology: Beliefs and Practices in Christian Life*. Grand Rapids, Michigan: Eerdmans, 2002.
- Baumann, Zygmunt. *Modernity and the Holocaust*. New York: Ithaca Press, 1999.
- \_\_\_\_\_, *Community*. Malden, MA: Polity Press, 2001.
- \_\_\_\_\_, *Society Under Siege*. Malden, MA: Polity Press, 2002.
- \_\_\_\_\_, *Liquid Love*. Malden, MA: Polity Press, 2003.
- Bell, Daniel. *Liberation Theology and the End of History: The Refusal to Cease Suffering*. New York, Routledge Press, 2001.
- Boff, Leonardo. *Saint Francis: A Model for Human Liberation*. Translation by John Diercksmeier. New York: Crossroads Books, 1984.
- Bosch, David J. *Transforming Mission: Paradigm Shifts in Theology of Missions*. Maryknoll, New York: Orbis Books, 1991.
- Bruggemann, Walter. *The Prophetic Imagination*. Minneapolis, Minnesota: Fortress Press, 1978.
- Butler Bass, Diana. *Christianity For the Rest of Us*. San Francisco: Harper Press, 2006.
- Chrysostom, "Homily 45" *St. Chrysostom: Homilies on Acts of the Apostles*.
- Nicene and Post-Nicene Fathers 1. Edinburgh: T&T Clark, 1991.
- Conn, Harvie M., and Manuel Ortiz. *Urban Ministry*. Downers Grove: InterVarsity Press, 2001.
- Chittister, Joan. *Wisdom Distilled from the Daily: Living the Rule of St. Benedict Today*. San Francisco: Harper One, 1991.
- Clapp, Rodney. *Families at the Crossroads*. Grand Rapids, InterVarsity Press, 1999.
- Cox, Harvey. "The Market as God." *The Atlantic Monthly*. March 1999. 18-24
- Dickau, Tim. *Plunging into the Kingdom Way*. Eugene: Cascade Books, 2011.
- Diewert, Dave, "Interview with Dave Diewert". *Clarion: Journal of Spirituality and Justice*. June 2006.
- Galindo, Israel. *Staying Put: A Look at the First Ten Years of Ministry*. Alban Institute: Herndon, Virginia, 2007.
- Grenz, Stanley J. *A Primer on Postmodernism*. Downers Grove, Illinois: InterVarsity Press, 1992.
- Guder, Daryl. *The Continuing Conversion of the Church*. Grand Rapids, Michigan: Eerdmans Publishing, 2000.
- \_\_\_\_\_. *Missional Church: A Vision for the Sending of the Church in North America*. Grand Rapids: Eerdmans Publishing Co., 1998.
- Gutierrez, Gustavo. *A Theology of Liberation*. Maryknoll, New York: Orbis Books, 1973.

- Hauerwas, Stanley. *The Peaceable Kingdom: A Primer in Christian Ethics*. Notre Dame: University of Notre Dame Press, 1983.
- Hays, Richard. *The Moral Vision of the New Testament*. San Francisco: Harper Collins, 1996.
- Hirsch, Alan. *The Forgotten Ways: Reactivating the Missional Church*. Grand Rapids: Brazos Press, 2006.
- Justin, the Martyr. "The First Apology of Justin the Martyr." In *Early Christian Fathers*, edited by Cyril C. Richardson. Colorado: Ignatius Press, 2002.
- LeClerq, Jean. *Monks and Love in Twelfth Century*. France. Oxford: Clarendon Press, 1979.
- Leech, Kenneth. *Soul Friend: An Invitation to Spiritual Direction*. New York: Harper Collins, 1992.
- Lovelace, Richard. *Dynamics of Spiritual Life: An Evangelical Theology of Renewal*. Downer's Grove, Illinois: InterVarsity Press, 1979.
- MacIntyre, Alasdair. *After Virtue: A Study in Moral Theory*. 2<sup>nd</sup> edition. Notre Dame: University of Notre Dame Press. 1984.
- Merton, Thomas. *New Seeds of Contemplation*. New York: Doubleday, 1969.
- Middleton, Richard and Walsh, Brian. *Truth is Stranger than it Used to Be: Biblical Truth in a Postmodern Age*. Downer's Grove, Illinois: InterVarsity Press, 1984.
- Milne, Bruce. *Dynamic Diversity*. Nottingham, England: Inter-Varsity Press, 2006.
- Moltmann, Jurgen. *The Coming of God: Christian Eschatology*. Translated by Margaret Kohl. Minneapolis, Minnesota: Fortress Press, 1996.
- Newbigin, Lesslie. *Foolishness to the Greeks: The Gospel and Western Culture*. Grand Rapids, Michigan: Eerdmans, 1986.
- \_\_\_\_\_. *The Gospel in a Pluralist Society*. Grand Rapids, Michigan: Eerdmans, 1989.
- Norris, Kathleen. *The Cloister Walk*. New York: Riverhead Books, 1996.
- Pascal, Blaise. *Pensees*. Translated by A. J. Krailsheimer. New York: Penguin. 1996.
- Perkins, John. *With Justice For All*. Ventura, California: Regal Books, 1982.
- Peterson, Eugene. *The Contemplative Pastor*. Grand Rapids, Michigan: Eerdmans, 1993.
- Plantinga, Cornelius. *Not The Way It's Supposed To Be: A Breviary Of Sin*. Grand Rapids, Michigan: Inter Varsity Press, 1995.
- Pohl, Christine. *Making Room: Recovering Hospitality as a Christian Tradition*. Grand Rapids, Michigan: Eerdmans, 1999.
- Rolheiser, Ronald. *The Holy Longing: A Search for a Christian Spirituality*. New York: Doubleday, 1999.
- \_\_\_\_\_. *The Shattered Lantern*. New York: Crossroads Publishing, 2003.
- Romero, Oscar. *The Violence of Love*. 2<sup>nd</sup> Edition. Farmington, Pennsylvania: Plough Publishing, 1998.
- Rutba House, editor. *Schools of Conversion: The 12 Marks of New Monasticism*. Eugene, Oregon: Cascade Books, 2002.
- Sobrino, Jon. *Witnesses to the Kingdom: The Martyrs of El Salvador and the Crucified Peoples*. Maryknoll, New York: Orbis Books, 2003.
- Taylor, Charles. *Sources of the Self: The Making of the Modern Identity*. Cambridge, MA: Harvard University Press, 1989.
- \_\_\_\_\_. *A Secular Age*. Cambridge, Massachusetts: Harvard University Press, 2007.
- Vanier, Jean. *Community and Growth*. New York: Paulist Press, 1979.
- \_\_\_\_\_. *Becoming Human*. New York: Paulist Press, 1999.



- Volf, Miroslav. *Exclusion and Embrace: A Theological Exploration into Identity and Otherness*. (Nashville, Tennessee: Abingdon Press, 1996).
- \_\_\_\_\_. *The End of Memory: Remembering Rightly in a Violent World*. Grand Rapids, Michigan: Eerdmans, 2006.
- Weil, Simone. *Waiting for God*. New York: G. P. Putnam's Sons, 1951.
- Wilson, Jonathan R. *Living Faithfully in a Fragmented World: Lessons for the Church from MacIntyre's After Virtue*. Hartsburg, Pennsylvania: Trinity Press, 1997.
- \_\_\_\_\_. *Why Church Matters: Worship, Ministry and Mission in Practice*. Grand Rapids, Michigan: Brazos Press, 2006.
- Wolterstorff, Nicholas. *Until Justice and Peace Embrace*. Grand Rapids, Michigan: Eerdmans, 1986.
- \_\_\_\_\_. *Justice: Rights and Wrongs*. New Jersey: Princeton University Press, 2008.
- Wright, N. T. *The New Testament and the People of God*. Minneapolis, Minnesota: Fortress Press, 1992.
- \_\_\_\_\_. *Jesus and the Victory of God*. Minneapolis, Minnesota: Fortress Press, 1996.
- \_\_\_\_\_. *The Resurrection of the Son of God*. Minneapolis, Minnesota: Fortress Press., 2003.
- \_\_\_\_\_. *Paul*. Minneapolis, Minnesota: Fortress Press, 2005.
- \_\_\_\_\_. *Evil and the Justice of God*. Downer's Grove, Illinois: InterVarsity Press, 2006.
- \_\_\_\_\_. *Simply Christian: Why Christianity Makes Sense*. New York: Harper Collins, 2006

## **Paper #2: Living Towards Renewed Creation**

- Bahnson, Fred and Wirzba, Norman, (2012). *Making Peace with the Land: God's call to Reconcile with Creation*. Downers Grove, IL: InterVarsity Press
- Berry, R. J., ed. (2000). *The Care of Creation: Focusing concern and action*. Downers Grove, IL: IVP.
- Berry, Wendell, (2002). *The Art of the Common Place: The agrarian essays of Wendell Berry*. Berkley, CA: Counterpoint.
- Hodson, Martin & Margot R. Hodson, (2006). *Cherishing the Earth: How to care for God's Creation*. Grand Rapids, MI: Kregel Publications.
- Leddy, Mary Jo, (2005). *Radical Gratitude*. Mary Knoll, NY: Orbis Books.
- May, Gerald G., (2006). *The Wisdom of Wilderness: experiencing the healing power of nature*. New York: HarperCollins.
- McFague, Sallie, (2008). *A New Climate for Theology*. Minneapolis: Fortress Press.
- Moore, Terry M., (2005). *Consider the Lilies: A plea for creational theology*. Phillipsburg, NJ: P&R Publishing.
- Suzuki, David, (2009). *The Big Picture: Reflections on science, humanity, and a quickly changing planet*. Vancouver: Grey Stone Books.
- Taylor, Barbara Brown, (2000). *The Luminous Web: Essays on science and religion*. Cambridge, MA: Cowley Publications.
- Wilkinson, Loren & Mary Ruth Wilkinson, (2001). *Caring for Creation in Your Own Backyard*. Vancouver: Regent College Publishing.
- Wilson, E. O., (2006). *The Creation: An appeal to save life on earth*. New York: Norton.

- Wilson, Jonathan R., (2013). *God's Good World: Reclaiming the doctrine of creation*. Grand Rapids, MI: Baker.
- Wirzba, Norman, (2011). *Food and Faith: A theology of eating*. New York: Cambridge University Press.
- , (2003). *The Paradise of God: Renewing religion in an ecological age*. New York: Oxford University Press.

### **Paper #3: Leading Attentively to God and People**

- Ackerman, John, (2001). *Listening to God: Spiritual Formation in Congregations*. Herndon, VA: Alban Institute.
- Arbinger Institute, (2000). *Leadership and Self-deception: Getting out of the box*. San Francisco: Berrett-Koehler Publishers.
- Barton, Ruth Haley, (2008). *Strengthening the Soul of Your Leadership*. Downers Grove, IL: InterVarsity Press.
- Benner, David, (2004). *The Gift of Being Yourself: The sacred call to self-discovery*. Downers Grove, IL: IVP.
- , (2005). *Desiring God's Will: Aligning our hearts with the heart of God*. Downers Grove, IL: IVP.
- Brueggemann, Walter, (2010). *Journey to the Common Good*. Louisville: Westminster John Knox Press.
- Claiborne, Shane & Jonathan Wilson-Hartgrove, (2008). *Becoming the Answer to Our Prayers*. Downers Grove, IL: IVP.
- Day, Dorothy, (1981). *The Long Loneliness*. San Francisco: HarperOne.
- Dawn, Marva J., (2006). *Joy in Divine Wisdom: Practices of discernment from other cultures and Christian traditions*. San Francisco: Jossey-Bass.
- Dawn, Marva J., and Eugene Peterson, (2000). *The Unnecessary Pastor: Rediscovering the call*. Grand Rapids, MI: Wm. B. Eerdmans Publishing.
- Dougherty, Rose Mary, (2009). *Discernment: A path to spiritual awakening*. New York: Paulist Press.
- Ford, Leighton, (2008). *The Attentive Life: Discerning God's presence in all things*. Downers Grove, IL: InterVarsity Press.
- Guenther, Margaret, (2000). *My Soul Waits in Silence*. Cambridge, MA: Cowley Publications.
- Jones, Kirk Byron, (2001). *Rest in the Storm: Self-care strategies for clergy and other caregivers*. Valley Forge, PA: Judson Press.
- Leddy, Mary Jo, (2005). *Radical Gratitude*. Mary Knoll, NY: Orbis Books.
- Morris, Danny E. and Charles M. Olsen, (1997). *Discerning God's Will Together*. Herndon, MD: Alban Institute.
- Nelson, Alan E., (2002). *Spirituality and Leadership*. Colorado Springs, CO: NavPress.
- O'Donohue, John, (1999). *Eternal Echoes: Celtic reflections on our yearning to belong*. New York: HarperCollins.
- Palmer, Parker, (1990). *The Active Life: A spirituality of work, creativity and caring*. San Francisco: Harper & Row.

- Peterson, Eugene, (1997). *Leap Over a Wall: Earthy spirituality for everyday Christians*. New York: Harper Collins.
- , (2005). *Christ Plays in Ten Thousand Places*. Grand Rapids: Wm. B. Eerdmans.
- Rohr, Richard, (1991). *Simplicity: The art of living*. New York: Crossroad Publishing.
- , (1999). *Everything Belongs: The gift of contemplative prayer*. New York: Crossroad Publishing.
- Smith, Gordon, T., (1997). *Listening to God in Times of Choice*. Downers Grove, IL: IVP.
- Silf, Margaret, (1999). *Inner Compass*. Chicago: Loyola Press.
- Wallis, Jim, (2010). *Rediscovering Values: On Wall Street, Main Street, and our street*. Brentwood, TN: Howard Books.
- Washington, James M., ed., (1991). *Testament of Hope: The essential writings and speeches of Martin Luther King Jr.* San Francisco: Harper One.
- Wilson-Hartgrove, Jonathan, (2008). *New Monasticism: What it has to say to today's church*. Grand Rapids: Brazos Press.
- Wolff, Pierre, (2003). *Discernment: The art of choosing well*. Liguori, MO: Liguori/Triumph.

## Academic Policies

Please see the **Carey Academic Catalog** for more details:

<http://www.carey-edu.ca/wp-content/uploads/2016/09/Academic-Catalog-2016-2017-FINAL.pdf>

### Course Attendance

Students are expected to attend all scheduled class sessions to fulfil degree requirements. This includes on-line webinars and/or live-streamed portions of courses.

### Carey Grading Scale

See the Carey Academic Catalogue for details on the Carey grading scale.

### Course Withdrawal Policy

A student who withdraws after the period for which tuition refunds are available within the first half of the course will receive a “W” on their transcript. Beyond those dates, they will receive an “F.”

### Extensions

Extensions for course work will only be granted in exceptional circumstances. If an extension will make it impossible for the professor to submit the final grade no later than one month following the final assignment, the student must petition the Registrar’s Office. If the Registrar’s Office grants such a request, the final extension deadlines will be clearly established. Work granted an extension may receive a grade reduction of up to one-third of the final mark.

### Academic Integrity

Academic integrity is honest and responsible scholarship. Students are expected to submit original work and give credit to other peoples' ideas. Academic dishonesty is acting in a manner to gain unearned academic credit. Examples of academic dishonesty are:

- Plagiarizing by misrepresenting the work of another person (in whole or in part) as a student’s own work or failing to give credit for either wording or ideas that belong to another.
- Submitting the same material for credit in more than one course (whether the earlier submission was at Carey or another institution).
- Using unauthorized aids of any sort in examinations, completing work in unauthorized collaboration with others, or the unauthorized recording and use of class lectures.

Penalty for a lack of academic integrity may include a failing grade in the assignment, examination or course, depending on the severity of the offense. All students are responsible for knowing and practicing academic integrity and must become familiar with the plagiarism student resource at:

<http://learningcommons.ubc.ca/academic-integrity/>.

### Gender Language

As language usage changes, the church must discern where its language must change in order to bear faithful witness to the gospel. Modern English usage has moved away from using masculine terms to refer to groups that include women. Using of such terms in worship, writing, or conversation miscommunicates the invitation of the gospel and the nature of the church. Assignments that don’t conform to the gender language policy will be returned to the student for resubmissions.

See the Carey Academic Catalogue for more details on this policy.